

# **ZAAC Meeting Minutes**

October 12, 2015

The ZAAC Board of Directors met for its regular meeting at 8 p.m. Monday, October 12, at the theatre.

Chair Bill Marx called the meeting to order at 8 p.m. Members present were Marx, Flora Burfeind, Jennifer Kish, Marit Lomen, Allan Nilson, Linda Smith, Dick Whitaker. Member Pam Shaw came as the meeting was ending. Also present was chair of the Management Committee Roxanne Bartsch.

Nilson moved, Whitaker 2<sup>nd</sup>, approval of minutes from the September meeting as presented. Passed unanimously.

Shaw's financial report was emailed, showing a balance of \$13,425.78.

Marx reported membership at 99.

## **ZAAC Activity Updates**

### **Committee reports:**

**Art in East Park** - No report available. Brenda Lerum will be reimbursed for the \$150 out-of-pocket expense from the event.

**Music in the Park** - Concerts will begin June 7 next year and continue for 10 weeks. Most sponsors have agreed to their evenings. Whitaker noted that the grant applied for has been approved. Reminder letters have gone out to sponsors who have not yet paid.

**Art on Main** - Bartsch talked about the project and reported revenue from the art and the gala netted \$12,493.50. Bartsch told the board she will assist with the project next year, but will no longer chair the event as she has for three years. It has been very successful, fun and a great fundraiser. Specifics are included in a synopsis with the minutes.

**Art Splash** - Lomen reported a successful Art Splash with good publicity, good attendance and good weather. Most vendors were pleased with the turnout.

## **State Theatre**

**Building Project** - Permits have been granted. Only footings are likely to go in this fall, with additional work on the building waiting until spring.

**Budget** - Quarterly budget information from Accountant Dave Zimmerman was handed out for study. Additional conversation and information will come in the future.

**State Theatre Management Committee** - Bartsch and Smith reported on the working retreat held in September.

Smith moved, Nilson 2<sup>nd</sup>, the hiring of a building operations person on a 6-month trial basis, to oversee some aspects of theatre management. Passed unanimously. Approval of a specific employee is pending an interview by the management committee.

Nilson moved, Kish 2<sup>nd</sup>, adoption of Item 1 as outlined by the Building Operations Committee, including some specifics of the job as a building operations person. Passed unanimously. Some specifics of the job are still to be determined, including some financial and purchasing oversight.

Smith moved, Whitaker 2<sup>nd</sup>, approval of a \$100 gift card as thanks to Toni Smith who conducted two retreats for the management committee without reimbursement. Passed unanimously.

Smith moved, Nilson 2<sup>nd</sup>, permission for Doug Duncan to spend up to \$2,600 to replace speakers needed to support bands in concert at the theatre. Passed unanimously.

**Encore Fundraising - Part 2** - No new information.

### **Other Items**

#### **Apartment Rental** -

As recommended by the Theatre Management Committee, the following items will be purchased for \$1,170 from Bob and Connie Hawley for the apartment: refrigerator \$800, shelving in kitchen \$100, small island in kitchen \$20, three window air conditioners \$250.

Meeting adjourned at 9:05 p.m.

Submitted by Flora Burfeind

**Next meeting: Monday, Nov. 2, 8 p.m., Library**