



November 12th, 2012 6:00 PM
State Theatre- Meeting Minutes

In Attendance: Pam Shaw, Cheryl Hill, Marit Lomen, Bill Marx, Joan Hellyer, Allan Nilson, Ronda Sand, Dick Whitaker, Flora Burfeind.

Call to Order: President Pam Shaw called the meeting to order at 6:00pm

Financial Report

Dave Zimmerman was not in attendance to report. We suspect finances are roughly the same as previous meeting. Question regarding NPR Bill, Sam's Club card for Ronda, Iron Pour final expenses. Questions will be followed up with Dave via email.

Membership

At the recent membership meeting Bill mistakenly reported 184 members on the data sheet, but in reality there are 189 members. Pam is going to help Bill with mail merge to send out membership letters to Encore joiners.

Iron Pour

The usable Iron from the Iron Pour was moved to the theatre basement. Dick removed the unusable iron. Bill has a small stock of Iron that can be used for the next Iron Pour. Joan will finish the Iron Pour Grant summary to submit to SELCO for the final 20 percent of funding.

State Theatre

The Board members reviewed the Director's report. A volunteer coordinator is needed. Ronda is keeping a spreadsheet of volunteers and what they have done. At the ZAAC Board Summit in February 2012 it was suggested that writing out strengths and reasons why the volunteers was being asked and then presenting those to the volunteers was a strategy.

October profits from beer and wine were discussed. Beer and wine sales are approximately 60 percent profit and candy, popcorn and soda sales are approximately 40 percent profit. The board discussed the option of bringing in a cheaper \$3 wine.

The piano for State Theatre was discussed. ZAAC is receiving \$1,200 dollars from Zumbrota Community Trust. ZAAC had originally asked for \$2400. Ronda had arranged to use the \$1,200 to tune the "green" piano and put casters on it. Getting rid of the other two pianos was also discussed.

The proposal for a deck for the Theatre apartment was discussed. Bob Hawley would like \$1,200 to build a deck on the roof of the State Theatre for the apartment. This deck would replace the deck that was removed in order to repair the roof. The motion that Bob Hawley can spend up to \$1200 dollars, preferable at Wedge Lumber, was moved by Joan, and seconded by Allan and passed.

Annual Meeting

The annual meeting was poorly attended and more financial information was asked for. A long term view of the Theatre and history of finances is needed. Bill will work with Dave to develop a long term view of the Encore project, including capital money and long term operational funding. The Board also

discussed the need to think about and define the relationship between the treasurer, the theatre director, and tracking and auditing responsibilities.

Bill, Dave, Pam and Ronda will for a subcommittee to help transition Dave off the role of treasurer and move things to the new treasurer Pam.

Board Structure

Cheryl Hill and Dave Zimmerman are stepping down from ZAAC Board and Dick Whitaker and Flora Burfeind are new members.

Also discussed further grant and fundraising. A need for a committee for grants, Catherine Friend, Dave and Joan could be on that subcommittee. It was decided that more needed to be discussed about board structure at next meeting.

The meeting was adjourned at 7:00 pm.

Respectfully submitted,
Cheryl Hill