

ZAAC Meeting Minutes Special Session March 30, 2015

The ZAAC Board of Directors met in special session at 8 p.m. March 30 at the library. Board members present were Chair Bill Marx, Flora Burfeind, Jennifer Kish, Marit Lomen, Allan Nilson, Pam Shaw and Linda Smith. Board member Dick Whitaker was absent.

Nilson moved, Smith 2nd, approval of minutes from March 2 as presented. Passed unanimously,

There was some discussion about the resignation submitted by State Theatre Director Ronda Anderson-Sand. Her letter stated a resignation date of April 1, however, she has agreed to delay that date, giving the board time to reassess needs of the theatre before seeking a new hire.

Burfeind moved, Shaw 2nd, acceptance with regrets the resignation of Anderson-Sand as of June 30. Passed unanimously.

A letter from Building Committee Member Kevin Kish was read and discussed, specifically future needs of the theatre. He requested that the board appoint a financial advisory committee to assist the board in its quest for new theatre employees which may include a new director/manager or other job description determined by the scope of duties expected. A part of their job would be to evaluate the operations of the theatre and help to determine needed changes, specifically in financial areas.

Nilson moved, Kish 2nd, approval of the appointment of a Theatre Financial Advisory Committee to include the following members: Marx and Shaw representing the board, Roxanne Bartsch as chair, Allen Schumacher, Gary Grover and a seat shared by Brian Haugen and Dan Kingsley. Passed unanimously.

The board also stipulated that Ronda Anderson-Sand and accountant Dave Zimmerman are to be included at the first meeting of the committee to answer questions and provide information.

The first project for the committee will be to advise the board on the following: How much can we afford in hiring a theatre staff person?

There was additional discussion on future staff needs at the theatre. Board members will review lists of duties and responsibilities before the next meeting on April 6 at the library to help determine which ones must be done by paid staff

and which ones would require only volunteers. Volunteer training was also discussed.

Meeting adjourned at 9:15 pm.
Submitted by Flora Burfeind

Next Meeting: Monday, April 6, 8 p.m. Library.