



December 4th, 2012 6:00 PM
Zumbrota Public Library- Meeting Minutes

In Attendance: Pam Shaw, Faye Joyner, Cheryl Hill, Marit Lomen, Bill Marx, Joan Hellyer, Allan Nilson, Ronda Sand.

Call to Order: The meeting was called to order at 6:08pm

Membership

ZAAC has 71 regular member and 127 members from Encore. We will need to work on getting email addresses for the Encore members. Ronda will work with Bill to get email addresses.

Theatre Director's report

The green piano has been tuned for \$1,200 dollars with monies from a Zumbrota Community Trust Grant and ZAAC funds for a match. It will be used for upcoming Holiday Show. For the Holiday show Cheryl has a coffee pot ZAAC can use and will pick up some poinsettias.

A few questions about bills and expensive report were discussed. Ronda is going to negotiate trash hauling with Hawleys and amend the rental agreement accordingly.

The windows of the building were washed today and there is a question as to whether the windows are leaking or not.

Financial report

There is \$44,000 in State Theatre fund, and roof is all paid for. Ronda has the State Theatre checkbook. Pam has the ZAAC checkbook, \$7,931.55 in that fund.

Ronda has several thousand more of Encore donations to deposit, and Joan has some Iron Pour invoices that will affect these balances.

Ronda had a question about providing a description to a worker's comp concise and complete description. Ronda will take care of it.

Per a request from a ZAAC member, Dave is going to work on a history of finances for theatre. This report will begin with the Jane Nigon donation through the purchase of the theatre.

Next major project that need to be worked on for the Theatre Building is outside stucco work.

Had discussion about grants, and discussed expanding Youth Art Tent at Art in East Park.

Quote for Dave Zimmerman as ZAAC Accountant

Pam received a quote from Dave Zimmerman for nearly \$3,932 to work as the ZAAC accountant for 2013. Dave recently stepped down as treasurer. Bill moved to accept the quote for 2013, Allen seconded it. This was approved by all. Next year we will ask for bids, but the consistency is preferred for this transitional period.

Other Business

Bill was nominated as President or 2103, Pam was nominated for Treasurer. No Vice President and no Secretary. Faye moved to approve the nominations, Marit seconded the motion and it passed.

Bill moved that the board approved Ronda Sand to write checks and handle finances for State theatre, Joan seconded. Approved by all.

Possibly website changes were discussed. Bill will discuss links advertised with the artists.

The meeting was adjourned at 7:00 pm.

Respectfully submitted,
Cheryl Hill